

## Wirral AC Core Committee Meeting - Agenda

### Date:

1<sup>st</sup> September 2017

### Agenda Items

1. Apologies
2. Minutes from Previous meeting (July committee meeting; EGM, see Append A)
3. Update from General Secretary, handover status.
4. Update from Treasurer, explanation and review of accounts.
5. Update from Membership Secretary, handover status, new members and resignations.
6. A high level review of open welfare issues, some redacted.
7. Agreement is required on when the next AGM is to be held.
8. Status update on the Oval maintenance issues.
9. Agreement on the policy for the Club paying for coaching courses, see Appendix C.
10. Consideration as to the contacting of previous committee members with respect to them being welcome to continue their involvement with Wirral AC.
11. Review the request for pole vaulting equipment from Don Darroch, see Appendix B.
12. A request from Anne Rosbottom that assistance is required with some of her workload.
13. Review of Open Issue list.
14. A.O.B.

Regards

John Heap

Chairman Wirral AC.

## Appendix A



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Dear Members,

On Friday the 28<sup>th</sup> July 2017 an EGM was held at the Gatehouse, Oval Bebington. Joe Fallon chaired the meeting and Jane Palmer took minutes, the meeting was conducted in an orderly and fair manner. After considerable debate around the motion a vote was taken by secret ballot and the motion was carried 75 to 27.

Following the result the existing committee resigned and Norman Waterson took charge of proceedings, he made a brief statement thanking the outgoing committee for their time and effort. The election of new Committee members then took place and the following members were all elected unopposed.

Chairman:	John Heap
General Secretary:	Simon Moore
Treasurer:	Sharron Darroch
Welfare Officer:	Pat Brophy
Membership Secretary:	Anne Rosbottom
Coaching Secretary:	Ronnie Price
Men's XC & Road Team Mgr / Captain:	Will Ferguson
Women's XC & Road Team Mgr / Captain:	Maggie Cooper
Officials Secretary:	Chris Wilding
XC & Road Secretary:	Nick Wilson
Team Manager NL Men / Women:	Kate Ferguson
Team Manager UYDL Girls / Boys:	Steve Spence
Team Manager LYDL Girls / Boys:	Pam Green / Joe Green

On behalf of the new committee I would like to reach out to all established members of the Club and thank them for all of their previous involvement as coaches and officials and look forwards to working with them in the future. The committee would like to reiterate that it is our intention to create a more harmonious environment for all within the Club and remain fully committed to achieving this in line with the principles set out below.

**Security:** The new Committee will negotiate the future of the Oval facility as a matter of immediate priority.

**Openness and transparency:** The new Committee will introduce new initiatives, such as publishing minutes and budgets for all members to read. Young athletes will be represented on the Committee.

**Focus on athletes:** We are committed to initiatives to support every age group, to support the senior teams in their ambitions, and to re-introducing para-athletics to the Oval.

**Fairness:** Every officer of the Club, coaches and officials will sign the EA code of conduct, and the rules will apply to everyone.

**Ambition:** The new Committee will aim to grow the Club to 1000 members in the next 5 years, delivering athletics both at the Oval and across the Wirral in multiple locations.

**Community:** We will foster a strong sense of community, belonging and identity amongst club members. This will be particularly important as we start to deliver athletics at multiple locations.

**Commitment:** We will continue to support our athletes in the lower YDL in the premier 1 division after our promotion this year; and upper YDL in the premier west division. We have the necessary officials to support every league match.

Regards

Simon J. Moore

General Secretary on behalf of the Committee.

## Appendix B

From: **Don Darroch** <[don.darroch@talktalk.net](mailto:don.darroch@talktalk.net)>  
Date: Thu, Aug 17, 2017 at 9:02 PM  
Subject: Re: Pole vault equipment quote  
To: John Heap <[johnheapwac@gmail.com](mailto:johnheapwac@gmail.com)>  
Cc: Simon Moore <[SimonMooreWAC@gmail.com](mailto:SimonMooreWAC@gmail.com)>

Evening John,

Appreciate this may take a while but I have put it off for over a year now as in my supporting letter. I would like to get the equipment before the end of year so we can have the impact for what's left of 2018 Indoor season and start of outdoor season.

If a separate business case needs producing then I will put something together but I previously stated the case 3 years ago and last year at the committee meetings with financial support granted which Norman can testify if not recorded in minutes.

It's important that the committee understand that if Wirral AC wish to be seen as a serious athletics club and not just a running club it needs to support all aspects of athletics including all track & field events. Wirral AC have historically lost so many talented field athletes to either Liverpool or Sale Harriers because we just don't have either the coaches or equipment. I myself left Wirral AC in late 70s because of lack of both. I was saddened to see 33 years later it was still no further on. As it is we have to travel out to Deeside to train and pay additional entrance fee on top of our membership fee because we can't use Oval facilities.

If any athlete wants to try pole vault, or any other event, we should be able to provide them with the opportunity as a club Mark. The coach we have, the facilities we do not although we can use others. Lets not stop the athletes we have currently got, or possible future ones, by not having the correct equipment.

Equally track and field athletes pay their membership and represent the club but don't get their entrance fees paid by the club into indoor championships. Why should they subsidise the cross country and road runners who do because it's classed as a team?

Hopefully we can get the funding and maintain our current progress and importantly keep the athletes we have. Wirral AC lose so many easy points in league matches because we don't have field athletes. We are going to need every point we can next year if we want to stay in lower YDL premier, push for upper YDL premier and get back to Northern division west 2.

Kind Regards

Don

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On 17 Aug 2017, at 09:55, John Heap <[johnheapwac@gmail.com](mailto:johnheapwac@gmail.com)> wrote:

Don,

I am more than happy to raise this at the next (first) committee meeting but am not sure if we'll be in a position to make any kind of informed judgement straight away. I have asked Sharron to provide an overview (and details) of the Club's current financial situation and forward forecast, but given that she is

likely to be on holiday for the first committee meeting I suspect that we might need to initially defer this for a month.

This would clearly be a major expense for the club and to be honest until we've 'seen the books' I've really have no idea if it is even remotely achievable. Thinking ahead, and assuming that it is remotely achievable, I suspect that the committee is going to want to understand the 'business case'. Are you able to detail the impact of not doing this, how many first claim Wirral AC athletes are regularly training for the pole vault, the life expectancy of the equipment, who this equipment can be used by (age groups I guess) are any grants or other financing options available (I assume that you have already explored these).

I appreciate that very little has probably been spent in this area in recent years but we (the committee) are still going to have to justify to other club members (such as the seniors runners who pay the same membership fees but don't even use the track never mind the pole vault or other equipment) why they are 'subsiding' purchases such as this.

cheers

John.

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On Wed, Aug 16, 2017 at 9:00 PM, Don Darroch <[don.darroch@talktalk.net](mailto:don.darroch@talktalk.net)> wrote:

Hi John,

Could ask for my equipment request be raised at the next committee meeting please. See prices as below and request letter on next email.

Regards

Don Darroch

Begin forwarded message:

**From:** Neuff Athletic Equipment <[sales@neuff.co.uk](mailto:sales@neuff.co.uk)>

**Date:** 16 August 2017 at 09:10:24 BST

**To:** Don Darroch <[don.darroch@talktalk.net](mailto:don.darroch@talktalk.net)>

**Subject: RE: Pole vault equipment quote**

No problem

Kind regards

Sally

Neuff Athletic Equipment Ltd

-----Original Message-----

From: Don Darroch [<mailto:don.darroch@talktalk.net>]

Sent: 15 August 2017 22:14

To: Neuff Athletic Equipment <[sales@neuff.co.uk](mailto:sales@neuff.co.uk)>

Subject: Re: Pole vault equipment quote

Thanks Sally,

Let me get full total approval of funds first from my club. It will need to go to next monthly meeting so I'll hopefully get back to you within the next few weeks.

Regards  
Don Darroch

On 15 Aug 2017, at 12:17, Neuff Athletic Equipment <[sales@neuff.co.uk](mailto:sales@neuff.co.uk)> wrote:

Sorry for the delay in responding.

Nordic have just got back to me about the poles. They can make the larger p[ole no problem. Please see prices below.

1 x Vaulting pole carry bag to take up to 6 poles £87  
2 x Conquest vaulting poles 3m £132  
2 x Rolls of white cloth grip tape £21.80  
1 x 4m 155lbs Nordic vaulting pole £451  
1 x 4m 175lbs Nordic vaulting pole £451

Total payable after discount £1085

Please note we would have to order the poles from Nordic with our next shipment, which will be a good few weeks yet as we have not long received a shipment from them.

If you would like to go ahead with the order please let me know and I will get it sorted for you Kind regards.

Sally  
Neuff Athletic Equipment Ltd

-----Original Message-----

From: Don Darroch [<mailto:don.darroch@talktalk.net>]

Sent: 11 August 2017 23:25

To: Neuff Athletic Equipment <[sales@neuff.co.uk](mailto:sales@neuff.co.uk)>

Subject: Pole vault equipment quote

Hi Sally,

Spoke to you this afternoon regarding some prices and availability of poles.

1. 1 No.
  2. 2 No. Conquest vaulting poles 3m?
  3. 2 No. rolls of white cloth grip tape?
  4. 4m 155lbs medium flex Nordic vaulting pole?
  5. 4m 175lbs medium flex Nordic vaulting pole?
- Delivery to 6 Langdale Road, Bebington, Wirral CH63 3AW

Regards  
Don Darroch

## Appendix C

### **Suggested Policy for Review**

When a Wirral AC member undertakes an EA coaching course the following conditions apply.

#### Course Payment options:

- 1) The person pays for the course themselves and is not asking the Club to refund the money.
- 2) The person pays for the course and the Club reimburses 1/3 of the cost 12 months after completion of the course, 1/3 of the cost 24 months after completion of the course and 1/3 of the cost 36 months after completion of the course.
- 3) The person pays for the course and the Club reimburses all of the cost on completion. The person is required to be an EA member and sign an agreement that if they leave Wirral AC or stop coaching within 12 months they must repay the Club all of the cost, dropping to 2/3 of the cost if they leave or stop coaching within 24 months and 1/3 of the cost if they leave or stop coaching within 36 months. After 36 months they owe the Club nothing.

#### Expectations of the Coach

Where Wirral AC is paying for the coaching course there is the 'expectation' is that a coach does a minimum of 2 \* 1 hours sessions per week (on separate days), excluding holidays and illness.